



1. Colegio Rex Canadian School shall provide measures to assist in determining individual student achievement and performance. Measures used to assess and evaluate student achievement and performance shall be based on the expectations defined in the Alberta and SEP curriculums.
2. Teachers will gather information in a variety of ways to measure student growth in relation to the SEP and Alberta Program of studies:
 - a. Class participation;
 - b. Individual work; and,
 - c. Group work.
3. In addition to the reporting periods established by the school, teachers shall regularly provide students and parents with regular feedback related to student achievement to guide student learning.
4. The Head of School shall ensure supervision, security, and administration of provincial examinations in accordance with Alberta Education's standards and requirements.
5. There will be three reporting periods per year.
6. A written progress report shall be provided for each reporting period.
7. Information about student effort and behavior will be reported but shall not be included as part of the evaluation of the student's performance on curriculum.
8. The progress report shall contain:
 - a. School identification;
 - b. Name of the Head of School;

- c. Teacher names;
- d. Interpretation section which includes purpose of progress reports and defines all symbols used;
- e. Term and/or date of progress report;
- f. Student identification including legal name and ID number;
- g. Identification of the level of achievement demonstrated by the student at the end of the term;
- h. Information about quality of performance compared to graded curriculum standards;
- i. Record of student attendance and punctuality;
- j. End of term or end of year recommendation for student programming;
- k. Opportunity for parent or student input, including the request for a conference; and,
- l. Name or signature of teacher and Head of School.